

PATH Milford Family Policies

General

- All behaviors, from students, parents, teachers, and leaders, should reflect our Statement of Faith at all times while on campus at PATH Milford.
- Our teachers are general contractors. As such, they agree to teach in accordance with our Statement of Faith (or not teach in opposition to it) and they run their own classes. We have general rules for the PATH Milford program to work as a group, but teachers decide the rules for their class. This includes curriculum, assignments, grading, behavior rules, etc. This setup is very helpful in preparing for college where each teacher or professor will have their own way of running classes.
- PATH is not liable or responsible for teen drivers or their passengers.

Parent Volunteer Responsibilities

- Positions: Board of Directors, Director/s, Leadership, On-Site help, Setup Coordinator and Setting Up.
- In order to fulfill your obligation in partnering with the PATH program, each family is required to participate in a volunteer capacity. Unless a family is serving in another pre-approved volunteer capacity, they will be required to help with Set Ups early Monday morning or Sunday afternoon.
- Each family will sign up for 2 times to set up throughout the year.
- It is the family's responsibility to note the scheduled dates on their personal calendar. It is not the responsibility of the set up coordinator or PATH leadership to make sure each family remembers their assigned set up dates.
- Any family that does not show up on their assigned date and at their assigned time will be charged a \$50 set up fee. This fee will be due by the following PATH date.
- Any family wishing to opt out of set up for the year may pay a one time set up fee of \$100. This fee is to be paid at Orientation and is non-refundable.

Absences

- Students must be on time and attend the courses for which they are signed up. Skipping class is prohibited.
- A pattern of absenteeism or habitual tardiness is disruptive to the class and disrespectful to the teacher. Students who are late should accept any penalties the teacher assigns.
- The parents are to notify each of their student's teachers and leadership of any absence using e-mail as soon as the date of absence is known. Notification should be in advance whenever possible and should be no later than the day of the absence.

- It is the **student's** responsibility to arrange to make-up any work missed due to an absence. Students who fail to take responsibility for their missed work can receive a zero for the assignment(s).

School Closings

- When Milford Exempted Village Schools (Milford Public Schools) cancel due to inclement weather or extreme cold, PATH Milford will be cancelled. If Milford cancels for any other reason, check for an email by 6:15 a.m. to see whether PATH is cancelled or not.
- In the event that PATH classes need to be cancelled, the teacher will let the parents and students know how they will handle that particular situation. Common choices are: emailing assignments, online video meetings, online discussion boards or adjusting the syllabus. The teacher should communicate their decision within 24 hours of canceling. Please give them 24 hours before contacting them.
- Rarely, but on occasion, Faith Church or Price Road has a water main break. If that happens and water pressure is affected at church, we have to vacate the church immediately per the fire marshall. This is a safety precaution as the sprinklers will not have water.

Grades and Work Responsibilities

- Students must commit to a high work ethic at all times, coming to class fully prepared with all assignments completed. Students must submit acceptable academic work.
- Students must have regular access to the following: a computer with printer, internet access, and email (family account is fine).
- Families will check their email daily to receive assignments, updates, and messages from teachers and PATH leadership.
- Families will print documents which the teacher emails and bring them to class. Documents such as the syllabus, handouts, and assignments.
- Assignment grades, missing assignments, and quarterly report card grades will be submitted online using an online grading system. The current system is NEO lms (learning management system).
- Students are to keep up with homework due dates. Teachers will enter all missing assignments on PATH's online grading system. Zeros drastically affect grades. Turning in missing work helps grades a lot.
- Teacher policy regarding late work will be listed on their syllabus.
- Parents will check their student's progress and grades weekly using the online grading system.
- The high school transcript is the parent's responsibility. Parents are responsible for printing the end of the year grades by May 31st as they may not be available after that. Teachers are allowed to archive or clear

the grades after June 1st. Parents are encouraged to print the quarterly grades for their record keeping in case there is any malfunction with the online grading system.

Academic Probation

- PATH Leadership will monitor all students' coursework in a confidential manner, expecting the student and parents to abide by the Parent/Student Contract.
- If a student's average quarterly grade falls below 70% and the teacher feels that help is needed, PATH Leadership will schedule a meeting in which the student, parents, and PATH Leadership will be present. Teachers can choose to attend or not.
- All parties will discuss the probationary period and create an Academic Achievement Plan.
- Failure to comply may result in dismissal from the class.

Behavioral Policies

PATH desires to have a respectful atmosphere, pleasing to God and reflecting Christian standards in action and dress.

- Parent and student communication regarding PATH, including emails to teachers, leadership, and parents, will be respectful and Biblical at all times.
- If there is a problem with someone, talk TO the person, not ABOUT the person.
- Classroom cheating or plagiarism will not be tolerated.
- Students will come to class prepared and with all assignments completed.
- Disrespectful or bad talk, gestures, or actions will not be tolerated. Respect will be expected at all times toward leadership, teachers, classmates, parents, the church staff, attendees, and visitors of the facility.
- Students must behave properly in a structured classroom setting. Academic, behavior, and social maturity must be at a level as not to distract from the group learning environment.
- During class time, respect must be shown by alert attention and participation. Disruptive behaviors such as talking to a neighbor, interrupting, distracting, or the passing of notes are unacceptable. Teachers are welcome to send any students with disruptive behaviors to sit with leadership until class is done. If this happens, parents will be notified.
- Students will not use electronic devices, including cell phones, during class time.
- Students will respect property, both inside and outside of the facility. Parents are financially responsible for any property damage caused by their child.
- No public display of affection (PDA), such as hugging, holding of hands, or kissing.

- Students will pick up after themselves and assist in clean up.
- Students are not to leave campus unless going home for the day. If a student needs to leave and come back for any reason, parental permission is necessary.

Dress Code Policies

In order to provide a non-distracting environment, the on-campus dress code is to be modest at all times.

- Shirts must be over the shoulder, no sleeveless, tank tops, or spaghetti straps and no cleavage showing.
- Shirts must be able to be tucked in; no backs, midriffs, boxers, or underwear showing anytime, including when arms are raised or stretched.
- Shirts and pants must not be tight or clingy. Leggings are considered undergarments and not pants, so all coverings over leggings must adhere to policy guidelines.
- Skirts and shorts must be at least mid-thigh in length, even with leggings.
- Shirts and jewelry must not display any offensive symbols, messages, logos, or anything contrary to Christian values.
- Pants must not have writing across the back.
- Leadership reserves the right to define inappropriate and/or offensive apparel and call parents, asking them to bring up other clothes. Please check your child's outfit before you leave home!

Church Policies

- Everyone, except leadership, needs to enter through the doors at the far end of the wing.
- Teen drivers must park along the tree line on the far side of the parking lot and drive SLOWLY coming in and going out of the parking lot. Warning: sometimes there are small children in the parking lot.
- Students can only be in the designated PATH areas of the Life Center.
- Family members and siblings are welcome. Parents are responsible for their children and must supervise, control them, and clean up after them.
- Do not bring unexpected or unsupervised visitors. All visitors must have prior approval.
- Touching or operating of room dividers is prohibited.
- Students will not use the copier.
- Students will not use the kitchen.
- Outside programs must help with setting up and putting away tables when the church needs help.

Violation of Policies

- Typically, there are warnings. The first time, the student will be talked to privately by the teacher, leadership, or parent monitor. A second time will result in talking with the leadership and parental notification. A third infraction for the same issue will result in dismissal from the class or program, depending on the situation, for that academic year. Something that is more serious in nature may skip to a higher action.
- Leadership reserves the right to call a parent to have the student removed from campus or the program without any warning.
- As a program, we support teachers giving a zero for classroom cheating or plagiarism. The second offense for cheating or plagiarism will result in dismissal from the program for that academic year.

We want to enforce these rules kindly and ask for your cooperation so the program runs smoothly and consistently for everyone. May everyone strive to find their God-given potential!